

# CIS 125V : VISIO

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## Transcript title

Visio

## Credits

4

## Grade mode

Standard letter grades

## Contact hours total

50

## Lecture hours

30

## Other hours

20

## Recommended preparation

[CIS 120](#) or [CIS 124](#).

## Description

Introduces Microsoft Visio, a vector-based illustration tool. Learn fundamental skills while creating several types of basic diagrams including workflows, flowcharts, organizational charts, directional maps, network and floor plans.

## Learning outcomes

1. Identify and define flowchart symbols.
2. Identify the different diagrams constructed using Visio.
3. Plan flowcharts and utilize master shapes.
4. Connect diagram shapes, use dynamic connectors and text features.
5. Create block diagrams, flowcharts, organization charts and project management diagrams.
6. Create inter- and intra- network diagrams.
7. Create office floor plan and work with layers.
8. Link Visio diagram to other software applications.

## Content outline

- flowchart symbols
- diagrams
- visio shapes
- dynamic connectors and text
- block diagrams and flowcharts
- network diagrams
- office floorplans with layers
- linking to other applications

## Required materials

Regular access to Microsoft Visio.

## Grading methods

The course letter grade is determined by an accumulation of points from quizzes, assignments, and exams.