

HIM 104 : HEALTH INFORMATION STANDARDS AND GOVERNANCE

Transcript title

Health Information Standards

Credits

5

Grade mode

Standard letter grades

Contact hours total

80

Lecture hours

20

Other hours

60

Prerequisites

Instructor approval.

Description

Provides an in-depth study of documentation standards in the healthcare system. Emphasis is defining quality healthcare data, data analysis, and information governance. Also explores the legislation that has impacted documentation standards, as well as the functions of healthcare documentation.

Learning outcomes

1. Describe the legislative impact on the history of and the current framework of documentation in healthcare.
2. Recognize quality health data content and structure.
3. Analyze components of the legal health record vs. the business record.
4. Identify principal and ancillary functions of healthcare documentation.
5. Analyze uses of secondary health data.
6. Identify guidelines to ensure documentation integrity.
7. Analyze criteria for high-quality clinical documentation.
8. Examine information governance principles.
9. Articulate concepts, tools, and best practices for health data analytics.

Content outline

1. Legislative Impacts on Healthcare Delivery and Documentation
2. Clinical Documentation and the Health Record
3. Principal and Ancillary Functions of the Healthcare Record
4. Documentation for Statistical Reporting and Public Health
5. Health Record and Documentation Design
6. Clinical Documentation Improvement
7. Information Governance
8. Data Analytics

Required materials

Required textbook, computer and reliable internet access, and portable storage device (ie. usb drive).

Grading methods

This class requires a passing grade of 75% or better.